



# Marine Officers' Spouses' Club Okinawa

## 2017 MOSCO Academic Merit Scholarship for Spouses Application

### ELIGIBILITY

**\* OPEN TO ALL RANKS\***

1. You have Status of Forces Agreement (SOFA) Status and **one** of the following:
  - a. You are the spouse of an active duty U.S. Marine assigned to any installation on Okinawa.
  - b. You are the spouse of an active duty U.S. military member (other than USMC) that is assigned to a **USMC installation** on Okinawa
  - c. You are the spouse of a GS civilian who is on an accompanied tour of Okinawa assigned to a **USMC installation** on Okinawa.

**OR**

2. You are the spouse of a retired U.S. Marine living in Okinawa.

### IMPORTANT INFORMATION

Marine Officers' Spouses' Club of Okinawa (MOSCO) Scholarship for Spouses is offered once a year in the fall.

- Spouse scholarship awards are for undergraduate and graduate level degrees and both full and part-time students for use while living on Okinawa.
- Awards must be used only for tuition, books or fees at an accredited American college or university offering distance education courses or with a satellite campus on Okinawa.
- If a recipient is awarded scholarship(s) from other sources, the combined scholarship awards cannot exceed the cost of tuition, books and fees.
- If a full scholarship is awarded from another source, the Spouse Scholarship is forfeited.
- Award checks are made payable and mailed directly to the school. Awards are not transferable to another school and must be activated by students within six (6) months or they will be returned to MOSCO.

The Scholarship Committee judges will not know applicant's personal information. Factors considered by the judges are: **academic performance, essay content** (spelling and grammar are important), **work/volunteer history, extracurricular activities** and **letters of recommendation**. Rank and gender are not factors considered in selection. **Judges will not review incomplete applications**. Scholarships will be announced and awarded in December 2017.

If you have questions about completing the application, please email:  
moscscholarships@hotmail.com

Retain pages 1 through 3 for reference, do not submit with application.

## DEADLINE

**MAIL:** Completed application must be **RECEIVED** no later than **November 24, 2017**. Any applications received after November 24, 2017 will not be considered by the scholarship committee.

**DROP OFF:** Completed application must be **RECEIVED** no later than **November 25, 2017** at the Marine Gift Shop, on Camp Foster, by close of business, 1500 (3 pm). Any applications received after November 25, 2017 will not be considered by the scholarship selection committee.

*It is not the responsibility of MOSCO for any unforeseen postal delays. If you choose to mail the application, please allow extra time for possible postal delays.*

## PROCEDURES

In a sealed envelope, submit **two** copies of your application. Please read Page 3, "Preparing your package."

An application will be considered complete when **all seven parts** are submitted. **If one part (transcript, for example) is missing, judges will not review the application.** Please submit a professional application free of typographical, spelling, and grammatical errors. Submit package to the Marine Gift Shop on Camp Foster (call 645-5194 for store hours) or mail to:

**MOSCO  
C/O Scholarship Officer  
MCB Camp Butler, Unit 35023  
FPO, AP 96373-5023**

## YOUR COMPLETED APPLICATION WILL CONTAIN:

1. Completed MOSCO Merit Scholarship Application Form, pages 4 and 5 of this document.
2. Letter of acceptance/eligibility from college/university you will be attending.
3. **One** official **sealed** transcript (do not open to make copy, MOSCO will open and make a copy).
4. Two letters of recommendation.
5. A resume or similar listing of your work history, volunteer experience, extracurricular activities, and honors or awards (if applicable).
6. Your typed answer to the essay question.
7. A copy of the sponsor's orders indicating authorization of dependent travel to Okinawa.

## IMPORTANT! PREPARING YOUR PACKAGE

Please request your recommendations and transcripts as soon as possible to allow ample time for processing and mailing. Transcripts **MUST** be included with your application

Your name will not appear anywhere on the application reviewed by the judges. Therefore, **you need to submit two copies of your application, letters of recommendation, resume and essay answer.**

On the first copy, your name may appear on any of the pages (this will be our file copy). On the second copy, you will need to use a black marker to hide your name or any other identifying information wherever it appears on the application, recommendation letters, resume, and essays.

**Do not open sealed transcript(s)**, simply include the sealed envelope(s) in your application package. The scholarship officer will make a copy of your transcript and black out your name anywhere it appears. You only need to include **one sealed transcript.**

**DO NOT** staple your application. Please use paper clips only so that your application can be copied easily.

Please remember to include all seven requirements in your applications package (Page 2).

Be sure to keep a copy of your completed application for your records.

If you have any questions, please email: **moscscholarships@hotmail.com**

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**SECTION A: PERSONAL INFORMATION** (please print legibly)

Name:	Sponsor's Name:	
Mailing Address:	Rank:	Rotation Date:
Phone Number:	Sponsor's email address:	
Email Address:	Unit:	Duty Phone:

**SECTION B: ELIGIBILITY (ANY RANK)**

\_\_\_\_\_ I have included in my package a letter of acceptance/eligibility from the college I am attending.

**Please check the one below that applies to you:**

\_\_\_\_\_ You have Status of Forces Agreement (SOFA) status and are the spouse of an active duty U.S. Marine that is assigned to Okinawa.

\_\_\_\_\_ You have Status of Forces Agreement (SOFA) status and are the spouse of an active duty U.S. military member that is assigned to a USMC installation on Okinawa.

\_\_\_\_\_ You have Status of Forces Agreement (SOFA) status and are the spouse of a GS civilian who is on an accompanied tour of Okinawa assigned to a USMC installation on Okinawa.

\_\_\_\_\_ You are the spouse of a retired U.S. Marine living on Okinawa.

**SECTION C: EDUCATIONAL INFORMATION**

I am pursuing an/a (undergraduate / graduate) degree (full-time / part-time) (CIRCLE THOSE THAT APPLY).

I will graduate with a degree in: \_\_\_\_\_.

Number of credits remaining to complete your degree: \_\_\_\_\_.

Number of credits you will earn while living on Okinawa in 2017-2018 academic year \_\_\_\_\_.

College/university I will attend next term: \_\_\_\_\_.

College/university you are currently enrolled in: \_\_\_\_\_.

Last school/college/university attended: \_\_\_\_\_.

**SECTION D: TRANSCRIPTS**

If you are pursuing a *graduate* degree, submit an official, sealed transcript from both the school you are currently attending and the undergraduate school you graduated from. If you are pursuing an *undergraduate* degree, submit an official, sealed transcript from the college you are currently attending, including any transcripts from other colleges you have attended. If no previous college classes were taken or the current college courses are less than 12 credit hours, then a High School transcript will be required. (Students who have been home schooled or have received a GED must also submit formal documentation.)

**Example 1:** If you graduated from Robinson High School, then took classes at the University of Virginia, but only took 10 credit hours, you would submit a transcript from both Robinson High School and the University of Virginia.

**Example 2:** If you graduated from Robinson High School, then took classes at the University of Virginia and had 12 credit hours or more, you would submit only a transcript from University of Virginia. (No need to submit a H.S. transcript).

**Example 3:** If you received your undergraduate degree from the University of California then took graduate degree classes at the University of Florida, but did not receive a graduate degree, you would

submit a transcript from both the University of California and the University of Florida. (No need to submit a H.S. transcript).

My application package includes transcript(s) from: \_\_\_\_\_

**SECTION E: RECOMMENDATIONS**

In your application package, include **two** letters of recommendation from teachers or faculty members (on letterhead) who are familiar with your academic work (*no family members*). If you have been out of school for several years, you may include recommendations from a professional (clergy, coach, employer, instructor, or counselor). Recommenders should explain how long and in what capacity they have known you. They should also comment on your academic and professional potential, character and overall record (if applicable). Please ensure email and/or phone contact information is listed in the recommendation or included in the spaces below for verification purposes.

My application package includes recommendations from:

1.	2.
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**SECTION F: ESSAY Question**

Submit your answer to the essay question below on a separate piece of paper. The essay should be 1-2 pages typed, size 12 fonts, and double spaced.

**What is your “it”? How has your “it” influenced you? Would your education impact your “it” in ten years?**

**SECTION G: RESUME**

On a separate piece of paper please list your work history, volunteer experience, extracurricular activities and honors and awards (if any). **You do not have to prepare a formal resume.** However, please give relevant dates and specifics including the number of hours worked/volunteered per week and a brief description of the activity.

**SECTION H: PHOTOGRAPHY RELEASE**

I hereby authorize Marine Officers' Spouses' Club Okinawa, hereafter referred to as “MOSCO” to publish photographs taken of me in December 2017, and my name and likeness, for use in MOSCO's print and online marketing materials. I hereby release and hold harmless MOSCO from any reasonable expectation of privacy or confidentiality associated with the items specified above.

**Authorization**

Name (printed)	PSC address
Signature	Date

**SECTION I: CERTIFICATION**

I certify that all the above information is true and correct to the best of my knowledge. I certify that the essay response is solely my own work product. I understand that the Scholarship Committee may verify all information provided in my application package. **I further understand that in order for my application to be considered by the Committee, I must follow all directions given, complete all parts of the application, and submit a complete application package by the given deadline.**

Name (printed)	Signature	Date
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